



Department of Veterans Affairs

You are invited to participate in the
Veterans Parade
3:30 p.m. – downtown Lexington
Sunday, November 7, 2010

POLICIES RELATING TO VETERANS PARADE

1. ENTRIES (All parade participants must be registered in advance, by the deadline.)
All entries must be returned with the completed entry form and waiver form signed by all participants by October 27, 2010 to:

VA MEDICAL CENTER
Attn: Genia Dorsey (136Fee/LD)
1101 Veterans Drive
Lexington, KY 40502

- Political entries are not allowed.
- Car clubs are limited to five (5) vehicles.

The Lexington VAMC reserves the right to reject any entry at any time prior to or during the parade.

The staging area will be on Midland Avenue (next to Thoroughbred Park).

One representative from each entry should report to parade registration (on Midland Avenue next to Thoroughbred Park) between 2:00 p.m.-3:00 p.m. Sunday, November 7, 2010. You will be given your parade position number at this time. There will be no check in before 2:00 p.m. Parade representatives WILL NOT be on site until 2:00 p.m.

Remain in your staging area until requested to move toward the parade route by a Parade Marshal. The parade route will travel from Midland Avenue, right on Main to Mill Street. You will disperse in the vicinity of Mill Street. Once on the parade route, please move at a steady pace to provide an interesting parade for the spectators. A steady pace must be maintained with minimum space between units.

2. SAFETY REQUIREMENTS

1. Decorations around driver and prime mover should not impede driver's field of vision in any maneuvers along the parade route.
2. Decorations of the prime mover should permit full ventilation of exhaust fumes, and substantial ventilation of engine heat.
3. At least one 4-lb. dry chemical fire extinguisher must be provided by the builder of each float, and shall be stowed in an accessible location.
4. To ensure the safety of both participants and spectators, parade participants must make every effort to discourage spectators from coming on to the street and getting close to the parade vehicles.
5. Each person participating in the parade must sign a waiver form, with a parent/guardian signing for participants under the age of 18.
6. Drivers of your entry must have the appropriate driver's license and necessary insurance.
7. All temporary seating should be at least 18 inches from all edges of the float unit.
8. It is requested that each entry have an adult spotter, other than the driver, to watch for any problems with participants/riders.
9. Nothing may be thrown from the parade unit. If you have items to give out (i.e. candy, literature, etc.), participants walking with the unit must move to the crowd to hand out these items. Spectators must be discouraged from entering the parade route by parade unit personnel for the safety of all.
10. Consumption of alcohol and/or possession of firearms are prohibited during parade participation.

3. SPECIAL FLOAT PROTECTION

The VA parade committee will not guarantee protection of any float. It is recommended that any group or organization provide their own maintenance and custody personnel and plastic or tarp covering in case of rain. No float or other entry may be brought to the parade line-up area until the day of the parade.

4. FLOAT STRUCTURE

The bed on which the float is constructed shall be sturdy and capable of carrying the loads imposed. Converted rubber-tired farm wagons are acceptable, but builders must be responsible for keeping tires up and quick maintenance throughout the parade. Motor power shall be jeep, van, pick-up truck, and, if approved, small garden tractors or golf carts for some units. All vehicles used must have power sufficient to meet parade speeds.

5. DIMENSIONS

The maximum length towed by a single prime mover shall not exceed 55 feet. Floats may be in multiple units with each unit decorated to be an integral part of the same theme.

- No more than five (5) vehicles per unit.
- No more than 50 people may accompany a unit, except marching bands or military units.
- The maximum height shall not exceed 13 feet. The maximum width shall not exceed 12 feet.

6. PUBLIC ADDRESS SYSTEM

A public address system may be used for amplification of music or sound effects. Use for commercial messages is prohibited.

7. LETTERING

Lettering of any height is acceptable, if part of the float theme. Signs identifying sponsors may be a maximum of eighteen inches in height, with length proportional. Advertising slogans or messages are prohibited. Corporate logos are acceptable but may not be the dominant theme.

8. FLOAT RIDERS

All float participants shall take all reasonable and prudent safety precautions in the construction and operation of a float, including precautions regarding the number of persons who may safely ride on the float. Persons riding on a float do so at their own risk. Children under the age of eighteen (18) who wish to ride on a float must have the waiver form signed by their parent or guardian. Drivers and all persons riding on the float should have a means of quick exit available.

Handholds or other support should be provided for all persons who are required to ride the float in a standing position.

The Lexington VA Medical Center assumes no responsibility for the safety of anyone riding on floats.

9. PARADE CONTROL

The VA parade committee will have supervision over the parade to ensure prompt and efficient dispersal of the floats. The builder is responsible for having the float ready to participate. If any float fails to meet any of the specifications, or in any way impedes the prompt and orderly movement of the parade, the VA parade committee in its sole discretion and without liability to the builder or the sponsor may order such float to be removed from the parade. Such discretion on the part of the committee will not be unreasonably and arbitrarily exercised. The VA parade committee may, at any time, require anyone whose behavior they deem inappropriate for the public to cease participation in the parade.

The VA parade committee recognizes that the Veterans Parade is a public event whose participants and viewers include people of all ages. The broadcast of any music or messages containing obscene language from any float, vehicle, or participant in the parade is inappropriate for this sort of public event. Therefore, the VA parade committee will require any float, vehicle, and/or participant broadcasting music or messages containing obscene language to immediately cease such broadcast or immediately cease participation in the parade.



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ENTRY FORM

Please return this form no later than October 27, 2010 to:

VA MEDICAL CENTER
Attn: Genia Dorsey (136Fee/LD)
1101 Veterans Drive
Lexington, KY 40502 or e-mail: Eugenia.Dorsey@va.gov

Name of Organization _____

Contact Person _____

Position/Title _____

Mailing Address _____

City, State, Zip _____

Phone Number _____ Email _____

Narrative for entry. This will be the announcement read by the Parade Emcee as your entry passes by the Reviewing Stand. Please be as detailed as possible, but limit to no more than 50 words.

Check all that apply (mandatory)

___ Band ___ Float ___ Non-Float (If Non-Float, please specify mode of transportation)

___ Vehicles ___ (number vehicle(s) Indicate type of vehicle(s) _____)

___ Horses ___ (number of horses)

___ Marchers ___ (number of marchers)

___ Music *Please indicate if music will be part of your entry.

**Please let us know if you want to be next to another participant: _____

I have read this complete application and will abide by all rules and regulations.

Print Name

Signature/Date

